

Applying for Additional Tuition Assistance

Families who seek financial assistance for 2024-2025 can apply through beginning December 1st, 2023. 2022 tax documents will be required if application is submitted *on or before Feb. 15, 2024*. After this date, 2023 tax documents will be required. If you suspect that your 2023 tax return documents could be delayed, families are encouraged to submit a tuition assistance application *by February 15, 2023*.

Submission Date:	Documents Required	
	W2	Tax Return
December 1, 2023 - February 15, 2024	2022	2022
After February 15, 2024	2023	2023

The tuition assistance application can be accessed online at <https://online.factsmgmt.com/grant-aid>. Login or create an Account and a user ID/Password. Follow the application prompts, and a \$40 Tuition Assistance Application fee will be required at the end upon submission.

All applications are processed through the FACTS Grant & Aid Company. Financial aid is applicable to tuition only and will be awarded as funds are available following FACTS processing and diocesan verified completed application process.

For more information or questions about FACTS Tuition Assistance, please contact Deacon Michael Brown, Finance Manager, at: 757-723-6358 or by email: finance@saintmarystarofthesea.com.

Stewardship/Volunteer Requirement	
Parents/guardians are an integral part of the school community / environment and are strongly encouraged to volunteer through several opportunities scheduled within the school year in support of our school. Currently, these opportunities are available and are viewed as an opportunity to provide stewardship for the school through volunteering 25hrs and working at least (1) major fundraising event. (This is a per family requirement).	
<i>Option #1: Volunteering 25hrs, and working at least one (1) fall or spring event (Golf Tournament or Auction). The 25 hours of stewardship can be completed by volunteering outright through any scheduled event within the school year. Additionally, parents may elect to fulfill their volunteer/stewardship hours while providing supplies/hospitality items to SMSS when requested. The donated items will be awarded one hour for every 5\$ spent, for a maximum of (10) hours. The remaining (15) hours should be completed through normal volunteer/stewardship support of scheduled school events throughout the school year.</i>	Any Service hrs. not completed will be assessed \$5 per hour.
<i>Option#2: (Opt out of stewardship and volunteering at fundraisers)</i>	\$125/family