



January 23, 2019

Dear Business Owner:

Saint Mary Star of the Sea Catholic School, located in Hampton, VA, serves families from diverse ethnic, religious and socio-economic backgrounds from across Hampton Roads by providing PK- 8th grade students with a challenging educational program in a Christian learning environment. As the cost of providing a high quality education has increased dramatically, Saint Mary Star of the Sea has continued to serve the community by offering affordable tuition as well as financial assistance to students in need.

To support our mission, Saint Mary Star of the Sea will be holding our annual Auction Night on Saturday, March 30, 2019. The annual auction is the school's main fundraiser for the year. Proceeds from this event will support two capital improvement projects: upgrade the lights in the classrooms and renovate the restrooms in the primary building. These are much needed improvements that will be used by many students for years to come.

We hope that we can count on your support of Saint Mary Star of the Sea School to collect donations for our live and silent auction. Remember no item is too small or too large to support this event! Every donation will help toward reaching our fundraising goal. In acknowledgement of your generosity, we will recognize your contribution in our auction program as well as any promotional material distributed before, during or after the event.

We thank you in advance for your support. For your convenience we have enclosed a donation form that may be submitted with your gift. Please contact the school office with any additional questions.

Sincerely,

Noelle Pincus
Auction Chair

Saint Mary Star of the Sea School is a 501(c)3 and your donation is tax deductible. Our Tax ID number is available upon request. Please keep this for your records. Your donation is valued at \$_____. Again, thank you for your support of Saint Mary Star of the Sea School.